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Administrative Newsletters

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Utah Technical College at Salt Lake

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Number 60

For Employees of the College

June 5, 1983

HEARD IN PASSING...

* Skills Center teacher's aide <u>Dolores Rowley</u> graduated from Westminster College 'cumma sum laude' with a B.S. degree. Congratulations!

* Architectural Technology instructor <u>Ken Hall</u> will be having his hands operated on during the summer to

relieve a gradual crippling condition.

* We add our thanks and best wishes to Robert S. Nielson, automotive instructor, who retires after close to

two decades of teaching at the college.

* The Classified Staff Association is now providing its members a periodic newsletter to keep them abreast of matters affecting them. As the new year gets under way Kelly Weldon retires from the position of president. His successor is UTC police sergeant Lou Hulett, with payroll accountant Ursula Gamble as vice-president.

* Former General Education teacher Dall Black announces he has written "Rome Revisited - U.S.A. Style (Are We Modern Romans?)" which he is marketing at \$5.25 per

сору.

* Gayle Morawetz, Skills Center instructor, has been on

a 3-month exchange at Utah Power & Light.

* A reminder that outdoor equipment can be rented from the College Center.

- * The Games Room will be open from 9 a.m. to 2 p.m. during summer quarter.
- * Entry requirements for several programs in the School of Technology and General Education are being stiffened for Fall quarter, according to Ann Erickson, dean. She says that entry into the engineering options, electronics, and A.S. general education program will demand a higher entry level in order to restrict enrollment.

* <u>John Latkiewicz</u>, division chair in the Skills Center, spent time recently in Washington, D.C., advising on his specialty of English as a Second Language.

* <u>Cecily Davis</u> relaxes from her duties as an assessment counselor in the Skills Center by acquiring and looking after Arabian stallions.

- * And the Skills Center was responsible recently for a stimulating short seminar on minority cultural awareness, for the benefit of faculty of technology and general education areas.
- * English instructor <u>Deanne Thomas</u> plans to travel from 'sea to shining sea' on a saddle this summer. The saddle is a bicycle saddle, beginning June 8 and lasting about 3 months. The 4,400 mile journey in the company of 10 other bicyclists from the National Bike Club will start at Portland, Oregon, and finish at Yorktown, Virginia.
- * Dean of the School of Technology and General Education Ann Erickson is taking a 3-week vacation ("the longest in my life!") to 6 countries in Europe in June.
- * Pre-Tech instructor Jerry Giles has just completed a book manuscript titled "The Vicious Circle of Life: Who Made Up These Rules, Anyway?"
- * Skills Center dean <u>Pat Latham</u> is recuperating following hospital surgery.

VOCATIONAL WORKSHOP BECKONS

June 6, 7, and 8 mark the days scheduled for the annual vocational education workshop normally held at U.S.U. in Logan, or W.S.C. in Ogden. This year the site is the Hilton Hotel in downtown Salt Lake City. All faculty are encouraged to attend.

AMY TOMITA ACHIEVES NEW COLLEGE POSITION

Mrs. Amy Tomita, longtime secretary to Utah Tech presidents, next week starts a new chapter in her professional career at the institution.

Beginning June 6 she will become office manager in the Development Office on the Redwood Road campus, working directly for vice president Burton A. Talmage.

Marianne Fuertsch, who has been secretary to Mr. Talmage for the past year, is resigning to move to Ogden with her husband. He has had a work re-assignment to that area. Marianne expects to continue her education by completing course work for a bachelor's degree at Weber State College.

The position of secretary to the president has been publicly posted during the past week. Announcement of the successful candidate will be made shortly.

After serving for two years as secretary to several staff members, including Mr. Talmage, Amy Tomita was selected as secretary to the president in 1956. She has served successfully in that capacity with presidents <u>Jay L. Nelson</u>, <u>Dale S. Cowgill</u>, <u>James R. Schnirel</u>, and <u>Orville D. Carnahan</u>.

In contemplating the new assignment Amy said, "This has been an enormously hard decision to make. It has been thrilling to work with each of our chief executive officers for so many years. However, for some fairly long period I have felt a growing personal need for a different professional challenge.

"It will continue to be exciting to work in the college setting but with a major difference in emphasis."

Mr. Talmage expressed pleasure that his office will have the experience of such a valued and proven employee. "While I am very sorry that we shall be losing Marianne, who has done a very fine job, I am happy that Mrs. Tomita is filling the upgraded position of office manager. She is an exceptional individual."

PLACEMENT IMPROVES

As May came to a close the placement facilities at the college recorded more than 60 students placed in employment. This is the best figure that has come out of the department.

Job Service representative on campus, Duane Robinson, advises that his office now has a microfiche display - updated weekly - which features a nationwide job data bank. Jobs are listed from across the country, and students can come in and get pertinent details concerning those out-of-state positions which otherwise they might not hear of.

Duane also comments that his report for next month will include hire-ons that UTC instructors have been able to assist their students in getting. He has sent out a questionnaire to all instructors, asking them to list students and companies they have been able to match up during the past quarter.

RIBBON-CUTTING HELD FOR DENTAL FACILITY

"This is an example of the high degree of cooperation possible among educational agencies," said President Carnahan in his welcoming remarks at the ribbon-cutting ceremony last Tuesday of the dental facilities in the Construction Trades Building.

And Dr. J. Marvin Higbee, president of Utah Tech at Provo, noted "This is easily the finest facility of its type in Utah. Since there are only two such, perhaps you can tell where the other one is!"

Dr. Reed Thatcher from the Jordan School District also expressed his pleasure that Jordan district students could participate in the venture.

Dr. Richard Despain, director of the program, introduced student Cathy Beardall who graduated from Alta high school last Thursday, and will graduate from Utah Tech on June 3. "Here is a very fine student who exemplifies what all of us are trying to do," he said.

CAPITAL FACILITIES REQUESTS

The traditional booklet listing priority requests for facilities for Utah Technical College - to be submitted to the Utah State Board of Regents soon - is being augmented this year with a videotape.

The videotape graphically and dramatically depicts the need for renovation, replacement and remodeling of certain existing areas of the college. Some deterioration of parts of buildings is noted, as well as the need for certain remodel jobs to conform with OSHA and other requirements.

COPPER SCULPTURE HUNG

Within the last few days the long-awaited piece of copper which Kennecott Minerals Company had agreed they would donate to the Copper Room in the College Center has arrived and been hung.

The handsome sculpture is a three-dimensional aerial depiction of the Bingham open copper mine.

A plaque noting the source will be installed in due course. The sculpture is sure to attract comment, and adds substantially to the 'feel' and appropriateness of the dining facility.

MEDICAL - DENTAL OPTIONS OPEN NOW

The Personnel Office reminds all full-time employees that the open period for enrolling in or changing of medical and/or waiving dental plans ends June 17.

The dental plans are new to the college, with the legislature requiring that more than one plan be available from which employees may choose as an extension of their medical plan coverage.

Representatives from Educators Mutual and Family Health Plan came on campus May 26 to outline their respective medical and dental options, and to respond to questions from employees. Additionally, the state's Group Accident Insurance Plan was presented also.

Once the open enrollment period is completed, no shifts are permitted until next year at approximately the same time.

COSMETOLOGY/BARBERING DISCOUNT SERVICES REDUCED

Cosmetology instructor <u>Linda Tate</u> reports that, effective June 13, only <u>Utah Tech</u> employees will receive discount services in Barbering and Cosmetology. This is a major change in that dependents no longer qualify for such discounts.

Prices for all clientele (other than full-time employees) are as follows:

Taper Cut	Free
Style Cut	.70¢
Cut & Blower Style	.70¢
Shampoo & Set	.70¢
Shampoo Set & Cut	1.00
Permanent Wave	8.00
Permanent Wave Long Hair	12.00 & 16.00
Color	3.00 & 6.00
Weekly Rinse	.50
Conditioners	1.00 & 3.00
Beard Trim	.30
Shave	Free

SENATE'S JUNE AGENDA

Coilege Senate Secretary <u>Earl Bartholomew</u> advises the following items were listed for the attention of the Senate at the June 2 meeting:

- ° Welcome to Anna Lee Johnson (new Senator)
- ° Minutes of the May 5 meeting
- ° Appointment of a Parliamentarian
- ° Corrections to the Bylaws
- ° Establishment of a Parking Study Committee
- ° Mail Distribution Committee Report
- ° Part-Time Faculty Study Committee Report
- ° Budget Request
- ° Development Office Senate Involvement: Report
- ° Schedules for Meetings

'83 - '8.4 HOLIDAY SCHEDULE

College offices will be closed the following days:

Independence Day		Monday	July 4
Pioneer Day		Monday	July 25
Labor Day		Monday	September 5
Harvest Holidays		Friday	October 21
		Monday	October 24
Thanksgiving		Thursday	November 24
manksg. v.ng		Friday	November 25
Christmas		Friday	December 23
Cit to chias		Monday	December 26
	1984	Horiday	DCCCIIDC1 20
No. Vessla Day	1904	Monday	January 2
New Year's Day		Monday	
President's Day		Monday	February 20
Memorial Day		Monday	May 28

The four-day work-week begins June 13 on the Redwood Road campus. The Skills Center remains on a normal five-day weekly schedule.