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SLCC Board of Trustees 2018-03-14: Meeting Minutes

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March 14, 2018

Taylorsville Redwood Campus
Academic & Administration Bldg. 428

8:00 a.m.

Attendance: Trustees, Chair Clint Ensign, Vice-Chair Maria Farrington, Lori Chillingworth, Aynoa Rincon, Shawn Newell, Brady Southwick, and President Deneece Huftalin

Excused: Trustees Linda Luchetti, Tim Miller and Jim Wall, Sanch Datta

Guests: Executive Cabinet, Dr. Clifton Sanders-Provost for Academic Affairs, Dennis Klaus-VP for Business Services, Dr. Chuck Lepper-VP for Student Affairs, Alison McFarlane-VP for Institutional Advancement, Jeff Aird-VP for Institutional Effectiveness and Dr. Roderic Land-Special Assistant to the President.

SLCC Representatives: Adam Dastrup – Faculty Senate President, David Brower-Staff Association President, Dr. Craig Ferrin-Faculty Association President, Nancy Michalko-Executive Director, Development and SLCC Foundation, Michael Navarre-Assistant VP, Institutional Marketing and Communications, Autumn Clark (CCS)

Guy Douros and Will Pollard-Technical Support

Agenda	Discussion Summary and Action
<p>I. BOARD BUSINESS</p> <p>A. Board Self-Evaluation</p> <p>B. Trustee Audit Committee Report, Jim Wall</p> <p>C. Comprehensive Campaign Update &</p>	<p>Chair Ensign opened the meeting at 8:00 a.m. with a few housekeeping items. First, he recognized and congratulated President Huftalin on her recent NASPA Award. President Huftalin thanked Chair Ensign and explained the organization and the award. She also thanked VPs Lepper and McFarlane who were instrumental in her receiving the award. Second, Chair Ensign congratulated Trustee Maria Farrington on her retirement. Trustee Farrington said she is looking forward to the next phase in her life and will continue to be active with SLCC Board of Trustees and the capital campaign. Next, Chair Ensign asked the President for the status of the SLCC basketball teams, President Huftalin gave highlights and invited everyone to support both the men's and women's teams as they play through the upcoming tournament. Last, Chair Ensign explained to Trustees that the board would be conducting a self-evaluation. Sandra Lehman will send each Trustee a form for their review and completion. The responses will be tallied and brought to the April 11th Board of Trustees meeting for discussion.</p> <p>Trustee Jim Wall is out of the country and excused, therefore, no Audit Committee Report was provided.</p>

<p>Report on Progress, VP Alison McFarlane/Nancy Michalko/Trustee Maria Farrington</p> <p>D. Mission Fulfillment VP Jeff Aird</p>	<p>Nancy Michalko – introduced Autumn Clark, CCS’s campaign counsel that will be embedded at the College to work on the capital campaign. Ms. Michalko presented a slide show that outlined next steps, the six-year timeline, plans on meeting with Trustees and how they can be engaged in campaign efforts. She recognized and thanked Trustee Southwick’s introduction to a donor that resulted in a \$400,000 donation through Kenworth Truck Sales. She also discussed the Trustees matching grant.</p>
	<p>VP Aird updated the board on the Mission Fulfillment sub-committee activities. Trustees have the responsibility to monitor the implementation of institutional mission. The sub-committee’s task is to help identify ways Trustees can assess how well SLCC is meeting its mission. VP Aird reminded Trustees of the process established by the committee which they broke down into three themes – Access & Success, Transfer Education and Workforce Education. Each theme has several objectives; the work will focus on the Transfer Education theme first. He asked what information Trustees need to help with their assessment. Discussion followed concerning program alignment to aid students in transferring to complete their degrees. Trustee Southwick pointed out that identifying the differences in partnerships with transfer institutions would be helpful – which institutions SLCC has better partnerships with as well as completion rates at the different institutions would be helpful when guiding students. Peer analysis would also be helpful. Chair Ensign stressed the importance for students of transferability from SLCC to other institutions. President reminded everyone that this evaluation process is expected to take a couple of years, which will enable deeper dives into the data as it progresses. She feels SLCC’s Trustees are more engaged in Mission Fulfillment than many other institutions in the nation. Chair Ensign thanked VP Aird and Trustees Newell and Southwick for their work.</p>
<p>II. CONSENT CALENDAR A. Investment Report for January 2018</p>	<p>Chair Ensign called for a motion to approve the consent calendar. Trustee Farrington made a motion to approve the consent calendar as submitted; the motion was seconded by Trustee Newell and carried unanimously.</p>

<p>B. Minutes of Previous Meeting, February 14, 2018</p> <p>C. Personnel Report for February 2018</p> <p>D. Government Funding Report – Major Grants Requested/Received</p>	<p>Chair Ensign thanked VP Klaus for his work with the investment portfolio.</p>
<p>III. PRESIDENT’S REPORT: Dr. Denece Huftalin, President</p> <p>A. President Huftalin</p> <p>1. Information: Staff Development Leave, Sean Crossland</p> <p>2. Information: Legislative Summary</p>	<p>President Huftalin explained that the College has a Staff Development Leave policy that allows full-time staff who have been employed continuously for six years to pursue educational interests, research or other activities that will help them professionally. The Director of the Thayne Center, Sean Crossland, has been approved to take the leave. He will be working on his doctorate during his leave.</p> <p>President Huftalin also updated board members on the 2018 legislative session. Executive Cabinet and the budget office are working through the budget process currently. Trustees will review and approve the finalized budget.</p>
<p>B. Student Life & Leadership Report – Trustee Aynoa Rincon</p>	<p>Trustee Rincon reported that student elections took place and the new Student Body President will be Junior Martinez. She said there was good voter turnout and she is excited for him. She also updated the board on the Student Fee Board’s involvement in determining an increase they are recommending in student fees. She thanked VP Lepper for his support and information.</p>
<p>C. Academic Affairs Report – Provost Clifton Sanders</p> <p>1. Action: Academic Program Curriculum Review</p> <p>a. Writing Studies (AS) degree proposal</p>	<p>Provost Sanders first shared that at the Academic Excellence celebration he was impressed by the diversity of excellence honored.</p> <p>He reviewed the proposed changes to the Writing Studies program with board members. He explained the history of the program and cited its success as being instrumental in a writing studies program at the University of Utah - another bridge for students from SLCC to the University. Weber State is also looking at a similar proposal; this is a broader movement being recognized by colleges in the system. A motion to approve the Writing Studies Degree proposal as submitted was made by Trustee Chillingworth; the motion was seconded by Trustee Southwick and carried unanimously.</p>
<p>D. Business Services Report – VP Dennis Klaus</p> <p>1. Action: Second Tier Tuition</p> <p>2. Action: Student Fee Changes</p>	<p>VP Klaus reported that the budget office works closely to establish fees and tuition for SLCC. He asked the AVP of Budget and Planning, Darren Marshall to review that information for the board. Mr. Marshall explained that Regent policy requires approval of tuition and general student fees every year. The College hosted its annual tuition review meeting on February 28th where students were advised of the proposed tuition increase range for both first and second tier tuition. SLCC is anticipating a zero to 2% second tier tuition increase, depending on the first tier setting and decisions from the legislature. For both tiers together, the range is anticipated to be zero to 5% or zero dollars to \$82.98. All indications are that it will be closer to the</p>

	<p>1.5% - 2% range. That would be a \$25 - \$33 increase per semester. President Huftalin added that the Council of Presidents and Regents are who focus on the first tier and the recommendation is expected to be 1.5%. She said at this point, SLCC is not recommending a second tier tuition increase, wanting to keep tuition as low as possible. Trustee Chillingworth moved to accept the second tier SLCC tuition at zero %. Trustee Farrington seconded the motion. A vote was taken and carried unanimously.</p> <p>Mr. Marshall continued his report stating that all general student fees are reviewed and approved by the Board of Trustees before they go to the Board of Regents for approval. He explained what the general student fees cover. He also said that SLCC has the second lowest in system. The Student Fee Board worked hard and determined that a 2.7% increase is needed. To arrive at that percentage, the students increased some areas and decreased others. Mr. Marshall reviewed each area with board members.</p> <p>Trustee Newell moved to approve the 2.7% increase proposed by the Student Fee Board. Trustee Southwick seconded the motion. A vote was taken, and carried unanimously. Trustee Rincon thanked Dr. Lepper and President Huftalin for their support. She said this is not an easy process and she commended the student committee for its work.</p>
<p>E. Campus-based & Constituents Reports:</p> <p>1. Staff Association Report – David Brower, Staff Association President</p>	<p>David Brower provided a slideshow and comprehensive report on Staff Association activities and explaining what the Staff Association does. He thanked the President and her Executive Cabinet for the support to be able to do work on behalf of staff. He shared numbers of what SLCC staff looks like, which generally is representative of the communities served. He emphasized that staff cares about SLCC and the College Mission. Chair Ensign and President Huftalin both thanked Mr. Brower for his report.</p>
<p>IV. ADJOURNMENT</p>	<p>The meeting adjourned at 9:10:</p>

Approved at the April 11, 2018 SLCC Board of Trustee Meeting.

April 11, 2018
date

/s/ Sandra Lehman
Sandra Lehman, Executive Assistant to
President Denece G. Huftalin