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2018-06-13

SLCC Board of Trustees 2018-06-13: Meeting Minutes

Salt Lake Community College

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June 13, 2018	Taylorsville Redwood Campus Academic & Administration Bldg. 428	8:00 a.m.
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Attendance: Trustees Chair Clint Ensign, Vice-Chair Maria Farrington, Lori Chillingworth, Shawn Newell, Linda Luchetti, Jim Wall, Sanch Datta and President Deneece Huftalin

Excused: Trustees Tim Miller, Brady Southwick and Junior Martinez

Regents: Regent Cristina Ortega

Guests: Executive Cabinet, Dr. Clifton Sanders-Provost for Academic Affairs, Dennis Klaus-VP for Finance and Administration, CFO, Alison McFarlane-VP for Institutional Advancement, Jeff Aird-VP for Institutional Effectiveness and Dr. Roderic Land-Special Assistant to the President, CDO.

SLCC Representatives: Adam Dastrup – Former Faculty Senate President, Ed Engh – Faculty Senate President, Association President, Dr. Craig Ferrin-Faculty Association President, Michael Navarre-Assistant VP, Institutional Marketing and Communications, Autumn Clark (CCS), Chris Lacombe-General Counsel & Risk Management, and Bill Zoumadakis- Chief Information & Security Officer

Guy Douros and Will Pollard-Technical Support

Agenda	Discussion Summary and Action
I. BOARD BUSINESS	
A. Recognition of outgoing Faculty Senate President, Adam Dastrup	Chair Ensign opened the meeting at 8:00 a.m. He started the meeting by recognizing and thanking former Faculty Senate President Adam Dastrup for his work with the Faculty Senate. Mr. Dastrup thanked Chair Ensign and the Trustees. He said that his work with a strategic review of the governing body of the Senate as well as with inclusivity, equity, pathways and GIS would continue. Chair Ensign said that it is especially nice when someone in a position like Mr. Dastrup's engages so dutifully and so well and has the vision of what to do. He said the Trustees and the President are grateful for what Mr. Dastrup has accomplished and the way that he did it. President Huftalin added that Mr. Dastrup has taken the charge very seriously about bringing faculty into the strategic planning process and has led several discussions in Faculty Senate that were necessary and was able to elevate the conversations. She thanked him and presented him with a gift.
B. Introduction of new Faculty Senate President, Edward Engh	Next, Chair Ensign introduced and welcomed the new Faculty Senate President, Ed Engh. He said that he enjoyed reading Mr. Engh's bio and asked him to share some of it with the Trustees. Mr. Engh, who is an instructor in the School of Business provided some background information about himself and said he is looking forward to his new role as Faculty Senate President.
C. Student Thank you	Trustees were provided with a copy of a thank-you letter from a student who received a scholarship from the Trustee Scholarship fund.
D. BOR Breakfast Meeting Debrief	A debrief of the Board of Regents Breakfast meeting on May 28 th was provided. Trustee Maria Farrington, who spoke at the breakfast meeting, said she shared what SLCC is doing and felt that Regents were

<p>G. Mission Fulfillment VP Jeff Aird, Trustee Brady Southwick, Trustee Shawn Newell</p>	<p>VP Aird reported that pursuant to Board of Regent policy the Trustees have a responsibility to monitor institutional mission. The Mission Fulfillment Committee has been working for a couple of months in assessing core themes. The core theme they are working on first is transfer education. This work is ongoing and will be more in-depth at the Trustee Retreat. He provided a presentation and explained that the committee worked with the National Student Clearinghouse to determine a benchmark. He explained the process the clearinghouse used for getting to the benchmark and shared transfer data and articulation measures with comparisons for SLCC versus the national average. Articulation is crucial in transfers and ways to build better relationships to get programs better-aligned need to be formed. Reconciliation around program design at a system level is necessary. Adam Dastrup shared work that he has been doing with the University of Utah on transfers in the GIS program so students can enter at full Junior status. Provost Sanders added that the contrast is evident in states where articulation is required versus where it is not. VP Aird said that Trustees could dig deeper into the data at their Retreat in September.</p> <p>Trustee Jim Wall said that not only do Trustees have a responsibility, but the Utah System of Higher of Education should also be concerned about how four-year institutions take care of transfer students. Trustee Farrington said that she was impressed with a presentation about program approval at the Regent/Trustee Retreat in Cedar City last year. She asked if transfer and articulation could be considered in the course approval process at the Trustee level. President Huftalin said that it could be strengthened in the information Trustees are provided but not all control in that process is SLCC's.</p> <p>Chair Ensign feels that students coming to SLCC, investing their time and money have an expectation that 100% of courses will articulate and a great disservice is done when that does not happen.</p> <p>Trustee Datta asked if there are any studies on resistance on the part of four-year institutions because of tuition income they do not receive from transferring students. President Huftalin replied that she met with the President of the University of Utah who cited the credit hours students transfer with to the University are significant to their success rates. Students that go into a four-year institution with more credit hours, and ideally an Associate Degree, will do better in terms of completion at that institution. Transfer students benefit four-year institutions. She said that the University of Utah is also very interested in reducing the number of years it takes for students to complete.</p> <p>President Huftalin summed the discussion up by saying that the Commissioner's office was invited by Regents and the Legislature to work on these issues. She has asked for a progress report of what has been accomplished to share with Trustees.</p>
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<p>II. CONSENT CALENDAR</p> <ul style="list-style-type: none"> A. Investment Report for March & April, 2018 B. Minutes of Previous Meeting, April 11, 2018 C. Executive Session, D. Personnel Report for April & May, 2018 E. Government Funding Report – Major Grants Requested/Received. 	<p>Chair Ensign called for motion to approve the Consent Calendar. Trustee Sanch Datta moved to accept the Consent Calendar as submitted. Trustee Shawn Newell seconded the motion. The motion carried unanimously.</p>
<p>III. PRESIDENT'S REPORT</p> <ul style="list-style-type: none"> A. President Huftalin <ul style="list-style-type: none"> 1. Information: Board of Regents Meeting Info / Reminder July 19-20 in Cedar City 2. Information: Trustee Retreat Agenda Items B. Academic Affairs Report -- Provost Clifton Sanders <ul style="list-style-type: none"> 1. Information: Honors Update 	<p>President Huftalin reported that the Board of Regents and Trustee meeting in Cedar City this year would be held July 19th and 20th. Trustees who have attended in the past have found the meetings to be valuable and a good opportunity to mingle with Regents to share what is happening at SLCC. Sandra will send information to Trustees as she gets it. The President also asked Trustees to share their ideas on what types of topics they would like covered at the Trustee Retreat in September.</p> <p>President Huftalin added that she recently had the opportunity to read approximately twenty faculty tenure applications. This is an arduous process for faculty. They compile portfolios that include their years of service, committee work, dean and committee member letters, student evaluations and more. She shared a letter from one student's parent who wrote to thank Dr. Mark Jarvis for the difference he and SLCC made in his daughter's life and academic career.</p> <p>Provost Clifton Sanders explained that at last year's Trustee Retreat, several Trustees asked for a report on an honors program. Today he is reporting on the work over the past year in a proposal of how an Honors program at SLCC would look. Dr. David Hubert, the Associate Provost for Learning Advancement, convened a team of faculty and administrators to develop the program. The program covers the scope of the SLCC student demographic to promote and advance student success. Students will be able to apply or will be recruited into the program. They will launch as cohorts and have coaches to help them realize their potential. Each student will enter into an Honors contract and the overall goal will be to create an experience for students to pursue and demonstrate academic excellence and to provide a rich learning experience. The commitment to inclusive excellence is, what Provost Sanders feels, the hallmark of this program. It is a commitment to serve first generation students or to help those students who do not yet have confidence in themselves, but who find it and excel for the rest of their academic careers. This Honors program was designed to help capture that commitment as well as to nurture and cultivate students who are already high achievers. It will be piloted Spring of 2019 with a full rollout next year.</p>

<p>2. Information: Competency Based Education</p>	<p>Provost Sanders next explained competency based education – a mode of educational delivery and assessment that centers on the mastery of learning outcomes. Students master at their own pace. SLCC has been involved in competency-based education since 2012-2013. In the School of Applied Technology – the non-credit workforce school – 20 of the short-term programs have been converted to CBE. 700 students have been served since 2015 and most students complete within or before the standard timeframe. The College is also involved in national competency based education initiatives that the Department of Labor grant and a State initiative to develop competency based general education programs. These are credit programs to be administered online with the intent to allow workforce students (at SLCC or in other ATC's or HS's) to be able to access the general education courses that fit with their program of study in the competency based mode. Trustee Wall likes the flexibility competency based education allows and said he feels it is an incredibly efficient program. President Huftalin added that the gen ed competency based curriculum would be developed this fall. Senator Milner helped SLCC obtain legislative funding to develop the program. The President will need to return to the legislature to share the success with them.</p>
<p>C. Business Services Report – VP Dennis Klaus</p>	<p>VP Dennis Klaus reported on a request from Trustees for how money earned in the Institutional Investment Income fund (Triple I) could be best applied. He explained that additional dollars for scholarships toward study abroad, internships and student employment have been allocated for the budget year beginning July 1. President Huftalin provided more information about the high-impact practice and student employment pieces. VP Klaus said that the budget would also be submitted to Trustees at a future meeting for approval.</p>
<p>1. Information: Funding sources from III for scholarships and HIP / Study Abroad</p>	<p>Bill Zoumadakis, Chief Information & Security Officer for the College provided highlights of the major projects his office has been working on. He said that a program review took place this past year, which was helpful in aligning their work with the College's Strategic Plan, Mission and Goals. He also gave information about what work they have planned going forward. Trustee Wall asked Mr. Zoumadakis to explain the process by which software is approved and Mr. Zoumadakis explained that it first goes through Executive Cabinet who decide if they would like the Technology Review Council (TRC) to review the proposal and make a recommendation, or not. Once the TRC has a software proposal, it looks at whether or not the College already has software that can perform the task, whether it can be integrated with what is already in place, what resources are needed, and what security issues need to be considered. A recommendation is made to Executive Cabinet who have the final approval to either deny the request, purchase or produce an RFP.</p>
<p>2. Information: Annual IT Report – Bill Zoumadakis</p>	<p>As VP Chuck Lepper could not attend the meeting, President Huftalin said that Trustees were provided with a proposed change to the Campus Speech Policy. This is the 1st Reading of the policy. Since this policy affects students' civil liberties, it will go through the rulemaking process that the legislature adopted in its last session. The second</p>
<p>D. Student Affairs Report – VP Chuck Lepper</p>	<p>As VP Chuck Lepper could not attend the meeting, President Huftalin said that Trustees were provided with a proposed change to the Campus Speech Policy. This is the 1st Reading of the policy. Since this policy affects students' civil liberties, it will go through the rulemaking process that the legislature adopted in its last session. The second</p>
<p>1. Information: Campus Speech Policy – 1st Reading</p>	<p>As VP Chuck Lepper could not attend the meeting, President Huftalin said that Trustees were provided with a proposed change to the Campus Speech Policy. This is the 1st Reading of the policy. Since this policy affects students' civil liberties, it will go through the rulemaking process that the legislature adopted in its last session. The second</p>

<p>E. Institutional Advancement Report – VP Alison McFarlane</p> <p>1. Information: Trustee Scholarship Report</p> <p>2. Information: Gail Miller Golf Tournament Update</p>	<p>reading and a vote on the changes will take place at the August 8, 2018 Trustee meeting.</p> <p>VP Alison McFarlane thanked the Trustees for donating the meeting stipend each one is entitled to towards the Trustee Scholarship for students. It also goes toward the Trustee match in the capital campaign.</p> <p>VP McFarlane asked Trustees to save the date on their calendars for the annual fundraiser, Gail Miller Leadership Cup Golf Tournament on Monday, September 10, 2018.</p> <p>Chair Ensign made a motion to move into Executive Session at 9:25 a.m. for the purpose of discussing the purchase, exchange, or lease of real property, as permitted by Utah Code §52-4-205(1)(d). The motion was seconded by Trustee Farrington and carried unanimously.</p> <p>All attendees except the President, Trustees, VP Klaus and Sandra Lehman were excused.</p> <p>Trustees reconvened in regular session at 9:40 a.m. and adjourned the meeting.</p>
I.V. ADJOURNMENT	The meeting adjourned at 9:40 a.m.

Approved at the August 8, 2018 SLCC Board of Trustee Meeting.

August 8, 2018
date

/s/ Sandra Lehman
Sandra Lehman, Executive Assistant to
President Deneece G. Huftalin