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SLCC Board of Trustees 2019-03-13: Meeting Minutes

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March 13, 2019	Taylorsville/Redwood Campus Room AAB 428	8:00 a.m.
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Attendance: Trustees: Chair Clint Ensign, Vice-Chair Maria Farrington, Lori Chillingworth, Linda Luchetti, Shawn Newell, Brady Southwick, Kim R. Wilson and President Deneece Huftalin

Excused: Trustees Junior Martinez, W. Tim Miller and Jim Wall

Guests: Executive Cabinet Members: Dr. Clifton Sanders-Provost for Academic Affairs, Dr. Chuck Lepper-VP for Student Affairs and Enrollment Management, Jeffrey West-VP for Finance and Administration, CFO, Alison McFarlane-VP for Institutional Advancement, Dr. Roderic Land-Special Assistant to the President, CDO, Jeff Aird – VP for Institutional Effectiveness, Tim Sheehan – VP for Government and Community Relations

SLCC Representatives: Ed Engh – Faculty Senate President, Dr. Craig Ferrin-Faculty Association President, David Brower–Staff Association President, Nancy Michalko-Executive Director of Development & Foundation, Michael Navarre-Assistant VP, Institutional Marketing and Communications, Chris Lacombe-General Counsel & Risk Management, Darren Marshall – Assistant VP for Budget Services and Financial Planning and Sandra Lehman-Executive Assistant to President Huftalin and secretary to the Board of Trustees

Guy Douros and Will Pollard-Technical Support

Agenda	Discussion Summary and Action
I. BOARD BUSINESS: Clint Ensign, Chair	Chair Ensign opened the meeting at 8:15 a.m. and welcomed everyone, thanking them for making the effort to attend in such bad weather.
A. Action: Trustee Bylaws	Trustee Farrington thanked those who worked on the revised Bylaws stating that they were well written and easy to understand. She said bylaws are the backbone of any organization and the changes made are positive. Chair Ensign agreed that the revised Bylaws are an improvement. Trustee Newell moved to adopt the revised Bylaws as submitted. Trustee Southwick seconded the motion. The motion carried unanimously.
B. Information: Board of Regents Breakfast Meeting (March 29, 2019)	President Huftalin explained the agenda for the Board of Regents breakfast meeting with trustees. Regents would like to hear about trustees’ experiences and work they are doing. She invited those who plan to attend to share their thoughts at the breakfast if they would like. Although unable to attend, Chair Ensign said he feels that Mission Fulfillment and the work with Institutional Effectiveness, audit practices and the Capital Campaign are all good areas to focus on.
C. Information: Comprehensive Campaign Update & Report on Progress, Trustee Maria	Trustee Farrington thanked VP McFarlane and Nancy Michalko for their work on the Scholarship Luncheon. VP McFarlane provided an update on the status of the

<p>Farrington, VP Alison McFarlane, and Nancy Michalko</p>	<p>campaign with nearly \$3 million raised so far this fiscal year. She said that the 2019 Gail Miller Leadership Cup Golf Tournament planning is well underway and she highlighted events that will offer opportunities for new donations. Trustee Luchetti reported on activities that she has been involved in to help make connections to the College and to resources that can be explored for future benefit. Chair Ensign thanked all for their efforts.</p>
<p>D. Information: Audit Committee Report, Chair Ensign</p>	<p>Chair Ensign reported on recent meetings with the Regent’s Audit Subcommittee. He said that they were positive and very impressed with the transformation under Trustee Wall and Audit Director Travis Lansing’s leadership.</p>
<p>II. CONSENT CALENDAR: It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:</p> <p>A. <u>Investment Report for January 31, 2019</u></p> <p>B. <u>Minutes of Previous Meeting, February 13, 2019</u></p> <p>C. <u>Executive Session:</u> Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of Trustees to be held April 10, 2019 to consider matters permitted by the Utah Open and Public Meetings Act.</p> <p>D. <u>Personnel Report for February, 2019</u></p> <p>E. <u>Government Funding Report— Major Grants Requested/Received</u></p>	<p>Trustee Wilson moved to accept the Consent Calendar items as submitted. The motion was seconded by Trustee Farrington and carried unanimously.</p>
<p>III. PRESIDENT’S REPORT: Dr. Deneece Huftalin, President</p>	
<p>A. President Huftalin 1. Information: Staff Development Leave, Kathie Campbell</p>	<p>President Huftalin reported that College policy requires her to advise when staff development is approved. She explained Kathie Campbell’s request and said Kathie has been a phenomenal employee for many years. She will be using the time to pursue a Capstone Project in a PhD program.</p>
<p>2. Information: Distinguished Alumni 2019</p>	<p>President Huftalin announced this year’s Distinguished Alumni to be recognized at the Evening of Honor and Commencement. They are Natalie Kaddis, Mark Ellis and David Romrell (posthumously).</p> <p>President Huftalin also gave a brief report about a young woman who inadvertently applied to the “wrong” SLCC and after her story went viral on social media, was invited to Utah to visit Salt Lake Community College.</p>

<p>B. Student Life & Leadership Report – Trustee Martinez</p>	<p>Trustee Martinez was not able to attend and therefore no report was provided.</p>
<p>C. Governmental Relations Report – VP Sheehan 1. Information: Legislative Update</p>	<p>VP Sheehan provided a brief overview of the legislative session that will conclude tomorrow. He said this year has been interesting in many ways. Higher Ed has been central to tax reform discussions. A task force has been created that will make recommendations in August concerning tax reform and how higher ed will be funded. He provided detail about the status of the Herriman project and potential impacts caused by changes to how buildings get funded. He also commended Representative Derrin Owens who sponsored legislation that would change the way the Regent Scholarship money is distributed to allow more funding for need-based scholarships. Chair Ensign thanked VP Sheehan for his hard work with legislation as well.</p>
<p>D. Academic Affairs Report – Provost Sanders 1. Action: Sabbatical Leave Policy (2nd Reading)</p>	<p>Trustee Farrington departed the meeting early and due to the lack of quorum, this item will be moved to the April 10, 2019 agenda for action.</p>
<p>E. Student Affairs Report – VP Lepper 1. Action: Student Affairs Alcohol, Tobacco and Other Drug Policy (2nd Reading)</p>	<p>VP Lepper explained in detail the first of two policies from his area for consideration. As 2nd readings, both are action items and both will ensure College compliance with federal law. Trustee Newell made a motion to approve the Student Affairs Alcohol, Tobacco and Other Drug Policy as submitted. Trustee Chillingworth seconded the motion that carried unanimously.</p>
<p>2. Action: Student Complaint Policy (2nd Reading)</p>	<p>The second policy for consideration was tabled until the April 10 meeting due to a lack of quorum.</p>
<p>F. Business Services Report – 1. Action: Public Hearing to consider Student Tuition and Student Fee Changes</p>	<p>Trustee Wilson motioned to enter a Public Hearing at 8:35 a.m.; Trustee Farrington seconded the motion. The motion carried unanimously.</p> <p>Chair Ensign asked VP Lepper to review Student Fees first. VP Lepper provided a memo he drafted outlining the process for the Student Fee Board to determine recommendations for fee changes. He said the students this year were outstanding and worked very intently asking in-depth questions and looking closely at the fees collectively. He explained the recommended changes to each of the categories that result in a \$9.00 or 3.8% increase overall to student fees. He said that the Student Fee Board recognizes and appreciates the excellent services the College provides. They are willing to pay to continue or bolster the services – especially those that involve health & wellness, childcare, transportation and a new gender and sexuality resource center. Even with the increase, SLCC remains one of the lowest of all USHE institutions for student fees. Trustee Chillingworth moved to approve the \$9.00 increase. The motion was seconded by Trustee Newell and carried unanimously.</p>

	<p>VP West introduced Darren Marshall to talk about tuition. Mr. Marshall provided documents and walked through a presentation. Because it is unknown what the legislature will ultimately do, they have worked within a range for possible increases of zero to 3.5%. His presentation included considerations within the range showing different possible scenarios. He also provided trustees with current costs and a history of tuition increases since 2014.</p> <p>Chair Ensign asked for comments. Seeing and hearing none, Trustee Farrington moved to close the Public Hearing at 8:55 a.m. Trustee Chillingworth seconded the motion. The motion carried unanimously.</p> <p>ACTION: Trustee Wilson moved to approve a tuition increase of 0-3.5%. The motion was seconded by Trustee Southwick and carried unanimously. Once it is determined, Trustees will be advised what the final increase is.</p>
<p>G. Institutional Effectiveness Report – VP Jeff Aird 1. Information: Enrollment Report/Update</p>	<p>VP Aird provided the current enrollment count. Enrollment continues to be a challenge and correlates to the economy, which has been improving. Discussion followed concerning possible other causes, demographics and the P20 initiative Dr. Land is heading up to help create a college-going culture in areas with lower enrollment historically.</p>
<p>H. Campus-based & Constituents Reports: 1. Information: Faculty Senate – Ed Engh, Faculty Senate President 2. Information: Faculty Association – Craig Ferrin, Faculty Association President</p>	<p>Ed Engh provided his semi-annual report. His “theme” is Order, Efficiency & Accountability and he explained how he is incorporating each into Senate work. He highlighted achievements, major projects currently being worked on, and areas under Senate deliberation.</p> <p>Dr. Ferrin provided his report representing Faculty Association by acknowledging his co-workers – faculty and staff – who he says show a deep concern for students’ needs and show acts of kindness regularly to help create a great place to be and work at the College.</p> <p>Chair Ensign and President Huftalin thanked both for their reports.</p>
<p><u>IV. ADJOURNMENT:</u></p>	<p>The meeting adjourned at 9:32</p>

Approved at the April 10, 2019 SLCC Board of Trustee Meeting.

March 13, 2019
date

/s/ Sandra Lehman
Sandra Lehman, Executive Assistant to
President Denece G. Huftalin