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2019-11-13

SLCC Board of Trustees 2019-11-13: Meeting Minutes

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November 13, 2019

Taylorsville/Redwood Campus
Room AAB 428

8:00 a.m.

Attendance: Trustees: Chair Maria Farrington, Coralie Alder, Nate Boyer, Lori Chillingworth, Mason Bancroft, Linda Luchetti, Shawn Newell, Brady Southwick, Kim Wilson, and President Deneece Huftalin

Excused: Vice Chair Jim Wall

Guests: Executive Cabinet Members: Dr. Clifton Sanders-Provost for Academic Affairs, Dr. Chuck Lepper-VP for Student Affairs and Enrollment Management, Jeffrey West-VP for Finance and Administration, CFO, Alison McFarlane – VP for Institutional Advancement, Jeff Aird – VP for Institutional Effectiveness, Dr. Lea Lani Kinikini-Special Assistant to the President for Inclusivity and Equity, CDO

SLCC Representatives: Katerina Salini – Faculty Senate President, Justice Morath -Faculty Association President, Sean Crossland – Staff Association President, Nancy Michalko- Executive Director of Development & Foundation, Michael Navarre-Assistant VP, Institutional Marketing and Communications and Sandra Lehman-Executive Assistant to President Huftalin and secretary to the Board of Trustees

Guy Douros and Will Pollard-Technical Support

Agenda	Discussion Summary and Action
I. BOARD BUSINESS: Maria Farrington, Chair	Chair Farrington opened the meeting at 8:00 a.m. She welcomed everyone for attending.
A. Comprehensive Campaign Update & Report on Progress, Trustee Maria Farrington, VP Alison McFarlane, and Nancy Michalko	VP McFarlane provided an update on campaign activities her office has been involved in. Nancy Michalko reviewed national trends, donor demographics, volunteer data and the distribution of philanthropic giving from alumni, the community, corporations, foundations and other sources. She discussed misperceptions that create barriers for community college advancement efforts. She provided the status of fund-raising efforts thus far saying that the campaign fundraising is at 40% of the overall goal, 80% of this year's benchmark and that over \$16m has been raised so far. She reiterated the activities and events trustees can be involved in and President Huftalin said that trustees can utilize the College's Alta Club or Salt Lake Country Club memberships for meetings that she would be happy to join whenever possible.
B. Mission Fulfillment - VP Jeff Aird, Trustee Brady Southwick, Trustee Shawn Newell 1. Retention vs. Completion 2. ACCT Presentation Follow-up 3. Mission Fulfillment Report	Trustee Newell said the mission fulfillment presentation at the ACCT conference was revealing in how well SLCC compares to other community colleges nationally in mission fulfillment assessment and college initiatives. The presentation was well received, and the attendees were engaged. VP Aird provided board members with a report that is the culmination of 18 months of work and assessment. He thanked everyone involved in the process. He reviewed information in the report and said once trustees are comfortable, the committee would

	<p>like trustees to adopt the report that can be shared with Regents and the College's accrediting body, NWCCU. President Huftalin said she would like the report to clarify the differences between aspirational goals and mission fulfillment. Chair Farrington feels the report is representative of trustee involvement and is a good measure of how the College is doing. Trustee Boyer moved to adopt the report with needed clarifying language as discussed. The motion was seconded by Trustee Wilson and carried unanimously. VP Aird was asked to provide the final report to trustees.</p> <p>Next, VP Aird explained that Trustee Newell had requested information and a report on retention vs. completion. He stated that data was gathered concentrating on student intentionality and explained areas where students need guidance or have questions about attending college. He reviewed the data with board members. Trustee Southwick asked for more information about the student experience when enrolling. VP Lepper explained the process students go through when enrolling that consists of meetings with academic advisors, creating plans and working through financial aid among other things. He said that gains have been made and the College has been able to set aside funding for additional advisors and to improve the process. VP Aird continued his report explaining the percentages of non-completers by outcome and credit loads. In the end, students who are unsure about why they are attending college and do not have specific goals or a plan in place, are at higher risk for not completing. He said focus groups with former students were organized that provided interesting feedback. He can share more about the focus group discussions with trustees at a future meeting or retreat. Chair Farrington said she is very interested in the focus group discussions and looks forward to a more comprehensive report.</p>
C. Audit Committee Report – Audit Committee Chair, Trustee Brady Southwick	Trustee Southwick reported that there has not been an audit committee meeting since the last BOT meeting but that one is schedule. He speaks with the Internal Audit Director every other week; the ethics hotline process is working as it is designed to and he feels comfortable where things are currently.
CONSENT CALENDAR: It is the recommendation of the Chair that the Board approve the following items on the Consent Calendar:	
A. <u>Investment Report for September and October, 2019</u>	Trustee Newell moved to accept the items on the consent calendar as submitted. The motion was seconded by Trustee Alder and carried unanimously.
B. <u>Minutes of Previous Meeting October 9, 2019</u>	
C. <u>Executive Session:</u> Approval to hold an Executive Session or Sessions in connection with the meeting of the SLCC Board of	

Trustees to be held January 15, 2020 to consider matters permitted by the Utah Open and Public Meetings Act.	
D. <u>Personnel Report for September and October, 2019</u>	
E. <u>Government Funding Report—Major Grants Requested/Received</u>	
PRESIDENT’S REPORT: Dr. Deneece Huftalin, President A. President Huftalin 1. INFORMATION: Higher Ed Commission Update 2. JA City Update	President Huftalin recognized and congratulated Trustee Shawn Newell for different community awards he will be receiving in the next month. She reported NCHEMS will have a final Higher Ed Commission report at month end. The primary, governing structure is where much of the focus has been. She explained possible outcomes and the impacts they may have. She expects a Bill to be proposed during this year’s legislative session that will help solidify changes. She will keep trustees informed. Trustee Southwick inquired about the Herriman project and the process for building review and approval. President Huftalin said that Herriman City has reached out to Regents and she will meet later this week with Regents and the building board to discuss needed changes that would improve the process for all USHE institutions. She will update trustees on the outcome of the meetings. Last, President Huftalin thanked trustees who were able to attend the kick-off and ribbon cutting for the SLCC kiosk at JACity. She also thanked the staff and the team who made it possible.
B. Student Life & Leadership Report – Trustee Mason Bancroft	Trustee Bancroft reported that 300-500 people attended a lecture yesterday Holocaust survivor Inge Auerbacher gave. He said that SLCCSA continues to work on sustainability at the College to help people make better choices and to make more resources available when disposing of plastics and other recyclable materials. He congratulated the athletics department and said that the men’s soccer team may be able to go to the national championship playoffs. President Huftalin explained that the NJCAA is going through transition currently and hopefully will adopt a more transparent and democratic process in the future. Last, Trustee Bancroft reminded everyone to engage in acts of kindness today as it is <i>World Kindness Day</i> .
C. Academic Affairs Report – Provost Clifton Sanders 1. INFORMATION: Reproduction of Copyrighted Materials Policy (1 st Reading)	Provost Sanders explained the Reproduction of Copyrighted Materials policy that has been updated to include current technology. It is before the board for a 1 st reading; the second reading and approval will be at the January BOT meeting.
D. Student Affairs Report – VP Chuck Lepper 1. INFORMATION: Advertising & Posting Policy (1 st Reading)	VP Lepper explained the Advertising and Posting Policy, also a 1 st reading, that will help with the process college-wide. The 2 nd reading of this policy will also take place at the January BOT.

<p>E. Finance & Administration Report – VP Jeff West</p> <ol style="list-style-type: none"> 1. ACTION: Acceptable Use Policy (2nd Reading) 2. INFORMATION: Report on new scholarship funds, tuition waivers, and foundation distribution (<i>Guest: Darren Marshall</i>) 3. INFORMATION: Triple I Fund Report (<i>Guest: Debra Glenn</i>) 4. INFORMATION: Auxiliary Enterprises Report (<i>Guest: Debra Glenn</i>) 5. INFORMATION: Quasi-Endowment for Veteran Students Review 6. INFORMATION: Service Enterprises Report 7. INFORMATION: Motor Pool Report 	<p>VP West explained the purpose of the Acceptable Use Policy before the board for approval as a 2nd reading. Seeing and hearing no comments or questions, Trustee Chillingworth moved to approve the Acceptable Use Policy as submitted. Trustee Southwick seconded the motion that carried unanimously.</p> <p>Darren Marshall presented information about new funding streams for financial aid and scholarships to the board. He said that the budget office worked with financial aid and strategic enrollment to produce the report. He highlighted changes that have resulting in a \$5million increase in Pell. Motivating students to complete FASFA is instrumental in Pell eligibility. VP Lepper further explained that Utah has historically had very low FASFA completion numbers. Recent state and college initiatives have helped move it from last to around 33rd in the nation. There is more work to do but it has already made a difference. Mr. Marshall explained the difference between tuition waivers and scholarships and initiatives underway to help increase student completion. He also explained the differences in scholarship funding and how it is awarded. New financial aid of close to \$2million is now available to students.</p> <p>Debra Glenn explained the Triple I - Investment Income - Report first. Returns have been strong which has allowed the College to allocate more towards scholarships and student employment programs. She reviewed the Auxiliary Enterprises Report. After making changes, the college auxiliary operations are no longer losing money and there are continued efforts in this area. Last, she reported on the Quasi Endowment created in 2017. She explained the reason for creating the endowment and how it can be used to help support veteran services.</p> <p>VP West explained the Service Enterprises Report. Fees are charged to offset the costs in providing these services.</p> <p>Last VP West explained the Motor Pool Report that provides a breakdown of the list of college vehicles, types by fuel, commute privileges, revenues and expenses, rates and utilization. Trustee Southwick asked if motor vehicle safety is adequately addressed at the College and VP West said that he believes it is.</p> <p>The Triple I Fund Report, Auxiliary Enterprises Report, Service Enterprises Report and Motor Pool Report are all annual reports required by USHE.</p>
<p>F. Governmental Relations Report – VP Tim Sheehan</p>	<p>Chair Farrington excused herself and Trustee Newell who both needed to depart the meeting at 9am. She asked Trustee Southwick to step in as chair for the remainder of the meeting.</p>

1. INFORMATION: Open & Public Meetings Act Annual Training (GUEST: Chris Lacombe)	General Counsel Lacombe explained the purpose and provisions of the Open & Public Meetings Act.
G. Campus-based & Constituents Reports: 1. INFORMATION:	Justice Morath, President of the Faculty Association and Associate Professor Rachel Marcial provided a report focusing on the need to increase faculty salaries, obstacles in recruiting qualified faculty from out-of-state and adverse impacts to the College. Engaged discussion followed and ideas for improvement were suggested. President Huftalin explained ongoing efforts and said she would like SLCC to eventually become a destination employer.
II. OTHER	Trustee Wilson asked for more information about the USHE 50 th Anniversary Reception. President Huftalin explained her understanding of what it will be and who has been invited.
III. ADJOURNMENT:	The meeting adjourned at 9:40 a.m.

Approved at the January 29, 2020 SLCC Board of Trustee Meeting.

Jan. 29, 2020
date

Sandra Lehman
Sandra Lehman, Executive Assistant to
President Denece G. Huftalin