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Utah Technical College at Salt Lake

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The Company Store

A newsletter for employees of Utah Technical College

NOVEMBER, 1979

Fair practices plan starts

The college is implementing an Affirmative Action Plan to assure fair employment practices. The plan involves itself with all advertising of jobs, recruiting, selecting and hiring individuals, and promotions and interviewing involved in the employment process at Utah Tech.

Lloyd Tilt, affirmative action compliance officer, says employment practices at the college now require a published description of the job being offered, a 30-day application period, and information on salary range, type of employment and preferred and acceptable qualifications. An equal opportunity statement also must be included with job announcements.

Applications for employment will be processed through a screening committee appointed by the various department managers or other administrative officers. The committee will be involved with interviews, notifying successful and unsuccessful applicants immediately. The hiring of classified employees will be handled through the personnel office.

Mr. Tilt says he will continually monitor personnel action procedures and report his findings to the president. Complaints about the college's employment practices will be funneled through the office of the compliance officer. Mr. Tilt says the purpose of the affirmative action plan is to help the community know that the college is an equal opportunity employer, help foster communications with other organizations that monitor the community's employment practices, encourage minorities to apply for jobs at the college, and help make a proper search for applicants in all segments of the community.

Land purchase sought by college

The purchase of a privately-owned house on the west boundary of the Redwood Road Campus is being sought by the college, one of four houses Utah Tech wants to have total ownership of land within the school's confines and simplify future campus planning. The purchase request has been approved by the

Contributions wanted for The Company Store

Give us your tired, your poor, but first of all give THE COMPANY STORE some of your news. Let the marketing department know about your achievements, programs and plans. THE COMPANY STORE will tell the rest of the college.

Phone system expands service

The college's expanded telephone system is now in operation. A series of training sessions was conducted by Mountain Bell representatives to help personnel operate the system. Some of the new features of the system, which now establishes about 250 direct dial extensions, bypassing the college switchboard, are new rings, sounds and tones, automatic call back and call forwarding, three-way conversation with on-campus and off-campus individuals, and call transfer. Extensions also are organized into "pick up groups" so that people may answer other extensions in their areas when needed.

Utah Tech's new seven-digit number is 967-4111. Any problems with the system should be reported to the operator. The new system also includes a number of extensions that will work during power failures. Touch dialing equipment has replaced the older equipment, and extensions in heavy foot traffic areas do not have long distance call capabilities.

Institutional Council. It's part of the 1980 facilities request to the State Building Board.

The college also wants to purchase the land and buildings of the L.D.S. Institute.

A recent appraisal of all of these properties shows their value to be \$894,956.

Temperature drops in buildings

Sure enough, when she rolled up her pant leg, there were two pairs of socks over her nylons - one with red horizontal stripes, and knitted ones underneath the stripped ones. And on upper parts of her body she claimed to have an additional shirt and a sweater under her regular clothes.

Well it's one staff member's way of coping with the cooler temperatures settling into the Redwood Road Campus, the result of energy saving methods. Within Utah Tech's buildings there will be no heat turned on when the temperature is above 65 degrees, and no cooling when lower than 78 degrees, says Paul Gundersen, facilities director.

Mr. Gundersen says he isn't trying to freeze anyone. But he indicates that fashion changes might be needed by some people to weather the cooler temperatures in Utah Tech's buildings this winter. Even men, who have enjoyed shirtsleeve conditions inside in the past may have to put their coats on. "Who knows," says Mr. Gundersen, "suit coats might wear out the same time as suit pants now."

Mr. Gundersen says the college saved another \$8,000 in utility costs during August over last year. And on a million BTU per month basis of fossil fuel and electrical energy, the college used 3,700 million BTUs last September, compared to 7,400 million BTUs in September of 1978. He adds that it's worth about \$200 a day when steam is not used, and another \$50 a day when fan units are not working.

Ad building work to start soon

The low bidder on a contract to remodel the former registration area in the Nelson Administration Bldg. is Reaveley Construction Co. at \$25,971. The State Building Board estimate was \$27,000. Offices for purchasing and collections will be built in the area. The facilities office indicates the construction will take about four months.

Group concerned with women avoiding math

Mathematics these days seems to filter women in or out of careers. Dr. Lenore Blum, director of mathematics at Mills College in California, says if women have a strong math background, the doors open to many fields such as engineering, architecture, psychology, medicine and business. Without math career opportunities are limited. According to Dr. Blum, only 8 percent of the nation's girls are prepared for calculus during their public school years, compared to 57 percent for boys.

This math avoidance trend is being grappled with by a local group, headed by Ann Erickson, associate dean of technical occupations at Utah Tech and Anne Nicoll of the Women's Resource Center at the University of Utah. Ms. Erickson says there seems to be a group of math anxious teachers passing their concerns on to their students. She says one method for alleviating the problem is to provide a network of support to teachers or other women already successful in math and science. The Utah group is called Math/Science Network.

This center has noted many 18-year old girls who can't see the value of career preparation, indicating that they would rather be mothers, according to Ms. Erickson. A large number of single mothers, required to enter the work force, now find that math opens or closes employment doors. In public schools, when math becomes more difficult and no longer is a requirement, girls don't anticipate the relevance and drop out.

One of the goals of the Math/Science Network is to make math more interesting. The group now conducts workshops for junior high and high school girls to point out the benefits of math. A math conference is scheduled by the group on April 12 at the University of Utah, with sessions for students in grades 7 through 12, parents and teachers.

Bits and pieces

George Johnson, architectural drafting instructor, recently completed a 26-mile marathon run in Southern Utah - his first success at such a long distance.

Paul Gundersen, director of facilities, will appear on the Jackie Noakes Show on KSL-TV, Nov. 13, at 6:25 a.m. and 8:55 a.m.

The Spook Alley at the Old Mill this past Halloween was built by students enrolled in Project Cooperation through the Skills Center. The fund-raising activity was sponsored by the Utah Arthritis Foundation.

Max Lowe, manager of Manpower Programs, recently received an EED in educational administration through Brigham Young University.

Roxann Ferguson has assumed the office of student Body president at Utah Tech, filling a vacancy when Jim Tyler resigned during the summer quarter.

Kevin Likes, a business student, was honored Nov. 1 by the Salt Lake Kiwanis Club as president of the college's Circle K organization this past summer.

Personnel actions

APPOINTMENTS

THEODORE MARC-LONDON, clerk-typist, machine trades. He previously was a self-employed painter. SUSAN B. GILMAN, Day Care Center instructor. She last worked for the Office of Child Development, DHEW. PATRICIA MCDONALD, an instructor in technical occupations. She previously worked for the Granite School District. HUGH A. WETMORE, a curriculum specialist for structural work occupations and apprenticeship. He used to work for Utah Technical College at Provo.

Video items added to IMC

A two-station video film chain has been installed in the Instructional Media Center, making it possible to broadcast video programs from films, video tapes and slides throughout the Rampton Technology Bldg. The system includes a 16 mm film projector, two 35 mm slide projectors, plus a color camera for image transfer.

Kelly Weldon says the system, bought from Laird Telemation Inc., Salt Lake City, cost about \$10,000. The system will handle up to one hour of film combined with slides. Mr. Weldon says his group still hopes to produce live shows to compliment ready-made programs.

TERMINATIONS

NANCY L. MATTHEWS, secretary in information services department, transferring to an hourly basis. LOREN E. LANDWARD, director of admissions and registration in the student services group. He left to accept other employment.

Type teaching bolstered by avt

The Audio/Visual Tutorial typing system being used in the secretarial training program is a boon to educators interested in student success and ability retention. Earl Bartholomew and Maureen Aylett say the daily lessons are examined immediately and skill building exercises show increased abilities. The student works with visual and sound presentations along with individualized instruction from teachers.

Enrollment up seven percent

The college's fall quarter enrollment was up seven percent over last year, or a total headcount of 7,605, compared to 7,053 last year. Revising its enrollment reporting procedures, the college now separates credit FTE generating students and non-credit FTE generating enrollment.